



K. N. BAKSHI COLLEGE OF EDUCATION

Karmatand, Bengabad, Girdih- 815312

VAC **Value Added Courses**

Organised by :

Internal Quality Assurance Cell (IQAC)

Course Name:

Basic Computer Course

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VALUE ADDED COURSES

Basic Computer Course

- **Program Learning Outcomes (PLOS):-** The objectives of the Course is to generate qualified manpower in the area of Information Technology (IT) which will enable such person to work seamlessly at any offices whether Govt. Or Private or for future entrepreneurs in the field of IT.
- **Course Learning Outcomes (CLOs):-** Students will be able to use and differentiate between basic concepts of computer hardware and software.
 - i. Students will be able to use data representation for the fundamental data types and performer conversion.
 - ii. Identify the basic principles of the operative system.

➤ **Course Evaluation :-**

Class participation	-	20%
Class assignments	-	30%
Final Examination	-	50%

Total = 100

➤ **Time Duration :-**

30 Hours

Grade:-

Percentage	Grade
85 - 100%	Outstanding
75 - 84%	Excellent
65 - 74%	Very Good
55 - 64%	Good
50 - 54%	Average
Below 50%	Poor

Syllabus:-

- Basic Computer Concept
- Introduction to windows
- Using mouse and moving icons on the screen.
- The my computer icon
- The Recycle Bin
- Status Bar, Start and menu and menu selection

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- Running an application
- Windows Explorer viewing of File, Folders and Directories
- Creating and Renaming of File and Folders.
- Opening and Closing of different windows.
- Windows Accessories.

Practical: - Allow the students to freely use the computer to experience each command rather than Explaining in a theory.

Ms-Office -2007 & Ms-Office -2010

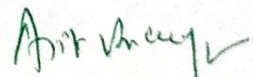
- Word processing
- Spread sheet package
- Presentation package

Internet Usage: - WWW and Web Browsers: - Web Browsing Software, Surfing the internet, Chatting on internet, Electronic mail, Using emails, Document handling, Network definition, Common terminologies : LAN, WAN, Node, Host, Network components : Servers, Clients, Communication media.

Multimedia

- Photoshop
- Adobe Premiere
- Adobe In Design
- Introduction to PC Hardware
- Basic networking Concept

Note: - Certificate will be issued only after appearing the final Examination which will be held after completion of the course.



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VAC **Value Added Courses**

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Course Name:
Spoken English Course

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SPOKEN ENGLISH COURSE

Course Advantages: The Certificate Course in Spoken English mainly emphasizes on providing the basic understanding of the language of the students. The course is primarily designed for those students who are beginners in English. The basic objective of this Certificate Course is gradually developed their - Listening, Speaking, Reading and writing skills through the communicative approach of teaching and learning.

❖ Course learning outcomes of Spoken English

- Students will heighten awareness of correct usage of English Grammar in writing & Speaking.
- Students will improve their speaking ability in English both in terms of fluency and comprehensibility.
- Students will increase their reading speed and comprehension of academic articles.
- Students will enlarge their Vocabulary by keeping a vocabulary journal.
- Students will develop their ability as critical readers and writers.

❖ Program learning outcomes

- Identify own strengths and develop areas for growth.
- Demonstrate that challenges have been undertaken, developing new skills and knowledge.
- Recognizes the global implications of local issues.

Syllabus

❖ Usage

- (a) Verbs - Finites and non-finities - Auxiliary Verbs - Anomalous finities.
- (b) Time & Tense - Study of English Tense
- (c) Use of Adjectives, Nouns, Pronouns, Articles, Prepositions, Conjunctions' infinitives and Gerunds
- (d) Sentences- Kinds, Conversions, Synthesis.
- (e) Reported Speech
- (f) The passive Construction
- (g) Punctuation
- (h) Question form, Question tags

(i) Syntax.

❖ **Spoken English:-**

Brief information to the speech rounds of English vowels, Consonants and diphthongs to phonetic symbols and terms Creation in international phonetic scripts to enable the pupil teacher (students) to use a pronouncing dictionary.

- Word stress and sentence stress
- Strong and weak forms
- Rhythm and Intonation

❖ **Written English**

- (a) Pattern and letter
 - (b) Connected writing
 - (c) Systematic writing
 - (d) Writing stories from incomplete outline
 - (e) Writing a paragraph or an Essay on any given topic
 - (f) Letter writing
 - (g) Practice: - Exercise on different grammatical constructions identification of the Grammatical devices forms different text like newspapers, poems, stories etc.
Words & phrases used for conversation: - Statements, questions, order & suggestions denying rejecting disagreeing possibility ability, permission, obligations.
- Dialogues
 - Public Speech
 - Telephonic Conversation

❖ **Comprehension**

The text shall contain prose, poetry, rhymes from the text book used in class.

❖ **Project**


- Identifying language Errors in listening, speaking, reading and writing.
- Deliver a Speech
- Write an essay
- Participate in a debate
- Write a Story
- Write a Poem
- Show Sufficient proficiency in Conversation
- Read a difficult passage without mistakes

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Course Name:

Teacher Eligibility Test Course

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Value Added Course

TEACHER ELIGIBILITY COURSES

Program Learning Outcomes: The objective of the courses is to know, select and use of learner-centered teaching methods, understanding of paradigm shift in conceptualizing disciplinary knowledge in school curriculum, necessary competencies for organizing learning experiences, select and use of appropriate assessment strategies for facilitating learning, enable to comprehend the development in physical, cognitive, social and emotional areas, contemporary issue and educational Policies of education system in India, Teaching-Learning methods, strategies Epistemological basis of education School Management, Professional Ethics and observation of school activities by school internship.

Course Learning Outcomes: Learning is a purposeful activity therefore any subject included in the school curriculum has specified learning objectives. It is expected that after studying each subject, a student shall demonstrate the competencies / behavior specified learning outcomes need to be specific; measureable, achievable, realistic and time bound.

❖ Course Details :

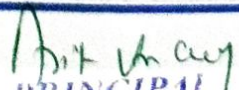
- Course Status : Teacher Eligibility Test Course
- Duration : 30 Hours
- Course Level : UG Level Course
- Enrolment : 100

❖ Syllabus:

- Concept of development and its relationship with learning.
- Principles of the development of children.
- Influence of heredity & Environment.
- Socialization Processes : Social world & Children (Teachers, Parents & Peers)
- Piaget, Kohlberg and Vygotsky: Constructs and critical perspective.
- Concept of Child-Centered and Progressive Education.
- Critical Perspective of the construct of Intelligence.
- Multi-Dimensional Intelligence.
- Individual differences among Learners, Understanding differences based on diversity of Language, Caste Gender, Community, religion etc.
- **Distinction between Assessment for Learning and Assessment of Learning:** School-Based Assessment Continuous and comprehensive Evaluation, Perspective and Practice.
- Concept of inclusive Education and Understanding Children with special needs.
- How Children think and learn; how and why children fail to achieve success in school performance.

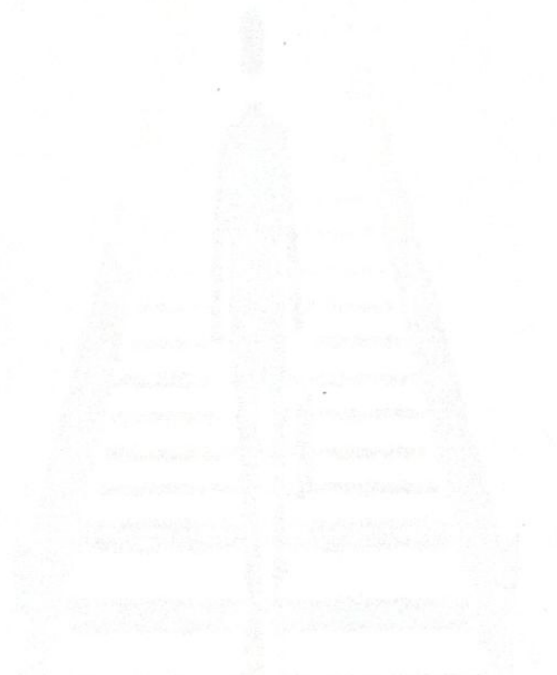
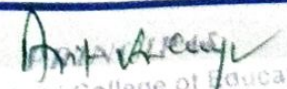
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- Basic processes of teaching and learning. Children's strategies of learning, learning as a social activity, Social Context of Learning.
- Child as a Problem solver and a scientific Investigator.
- ❖ Languages
 - Pedagogy of Language development.
 - Learning and acquisition.
 - Principles of Language Teaching.
 - Role of listening and speaking, function of Language and how children use it as a tool.
 - Challenges of teaching Language in a diverse classroom; Language difficulties errors and disorders.
 - Critical perspective on the role of grammar in learning a language for communicating ideas verbally and in written form.
 - Language Skills.
 - Evaluating Language Comprehension and Proficiency- Speaking, Listening, reading and writing.
 - Teaching Learning Materials - Textbook, multi-media materials, multi lingual resource of the classroom.
 - Remedial Teaching.
- ❖ Science
 - Sources of food Components of food, cleaning food.
 - Materials of daily use
 - The world of the living
 - Moving things People and Ideas
 - Electric current and circuits, Magnets
 - Natural Resources
 - Natural Phenomena
 - Nature & structures of sciences
 - Aims of objectives
 - Innovation
 - Observation / Experiment / Discovery (Method of Science)
 - Remedial Teaching
- ❖ Mathematics
 - Knowing our Numbers, Playing with Numbers, Whole Numbers, Negative Numbers and Integers, Fractions.
 - Algebra, Ration & Proportion
 - Basic geometrical Ideas
 - Understanding Elementary Shapes, Constructions — Using Straight edge scale, Protractor, Compasses.
 - Mensuration.
- ❖ Social Science


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- Diversity, Government, Local Government, Making a living, Democracy, State Government, Understanding Media, unpacking sender.
- The contribution, Parliamentary Government, The Judiciary Social Justice and the Marginalized Political Development.
- The Earliest Societies, Early states, The First Empire, Culture and Science, New Kings and Kingdoms, Sultans of Delhi, The Establishment of Company Power, Caste System, 1857 Revaluation, The Nationalist Movement, India After Independence.
- Concept & Nature of Social Science/Social Studies.
- Developing Critical Thinking
- Enquiry/Empirical Evidence
- Problem of teaching Social Sciences/Social Studies.
- Project Work, Evaluation.

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